

January 19, 2012

MINUTES

The Lake County Sheriff's Office Merit Commission met in a regular session on Thursday, January 19, 2012 at the Division of Transportation, 600 W. Winchester Road, Libertyville, Illinois, with the following:

Present:

Marion Watson, Chairperson
Dr. Donald J. Klusendorf, Vice Chairperson
Michael Miceli, Secretary
John Matijevich, Member
Hank Bogdala, Member

Also Present:

Lieutenant Christopher Thompson
Susan Rankin, Executive Secretary
Beverly Bogdala, Guest
Mr. Dave Christensen, Guest

Session called to order at 9:00AM by Chairperson Watson.

Minutes from the 12/15/11 regular session and 12/14/11 special session meetings were reviewed and unanimously approved on motion of Don Klusendorf, seconded by John Matijevich. All in favor.

A summary of Personnel Action Items was distributed and accepted and ordered placed on file on motion of Donald Klusendorf, seconded by Hank Bogdala.

A summary of the YTD budget was distributed and reviewed, as well as expense reports reviewed and signed. Don Klusendorf made a motion to approve reports as presented, seconded by John Matijevich. All in favor.

Review was made of the current entry and lateral transfer eligibility lists. Our new current Conditional Certified Eligibility list has 117 candidates. There are seven candidates on the Supplemental Transfer list. There are currently two candidates on the Certified Eligibility list.

Review was made regarding a Writing Observation Skills Assessment proposed by Dr. Robert Meyer. This test would be another facet to the Deputy Sheriff psychological testing currently administered by Dr. Meyer. The Merit Commission, in agreement with the Sheriff's Office, feels that this additional test is not something we should include at this time.

Review was made on the new Open Meeting Act training requirements. The State Legislature adopted a change to the Open Meetings Act that requires elected or appointed members of a public body successfully complete the electronic training curriculum. The Commission will

coordinate with their Executive Secretary Susan Rankin to ensure this is accomplished.

Review was made of a memo from the County Board regarding Vice Chairman Klusendorf's reappointment to the Commission. Commissioner Klusendorf's new appointment will expire December 13, 2017. The entire Commission was pleased with his reappointment. John Matijevich made a motion to accept the reappointment. Hank Bogdala seconded. All in favor.

Discussion continued regarding the informal inquiry that has been made in regards to the Merit Commission resuming the responsibility of the testing and hiring of the Corrections Officers. Collective talks seem to indicate that at this time the Correction officer testing should remain status quo with Human Resources. Both the Merit Commission and Sheriff's Office agree that it could be reevaluated at a later date.

Chairman Watson advised that we currently have 51 Deputies participating in the Sergeant promotional testing in February. The oral interviews for Sergeant promotion will begin Tuesday, February 7th, 2012.

Chairperson Watson requested a motion to go into Executive session at 10:00AM pursuant to Chapter 5 of ILCS ACT 120 SECTION 2(c)(1) and Chapter 5 of ILCS SECTION 2(c)(11). Motion made by Don Klusendorf, seconded by Mike Miceli.

The meeting was reconvened to regular session by Chairperson Watson at 10:55AM.

The Merit Commission met with Mr. Dave Christensen from Police Consultants. Mr. Christensen reviewed the questions for the upcoming Sergeant promotion oral interviews, as well as the proper way to score each interview. He also provided insight and pointed out statistical analysis in the entry oral interview scoring.

Review was made of one entry candidate application and screening examinations. By unanimous vote, Gregory Abshire, Jason Axelrod, and Justin Rundall were certified to the Sheriff. By split vote, Gregory Pickett was rejected.

The split vote was as follows. Marion Watson – no; Donald Klusendorf – no; Mike Miceli – no; Hank Bogdala – yes. Three no. One yes.

Don Klusendorf made a motion to accept those who were certified and rejected. Mike Miceli seconded. All in favor.

Meeting adjourned on motion of Don Klusendorf, seconded by John Matijevich at 12:00PM.